



# SANDRINGHAM CLUB BY-LAWS

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## 1. MEMBERSHIP RECOGNITION

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- 1.1 Members of between 25 and less than 30 years continuous membership shall be entitled to a 25% discount on the annual Full Sporting or Restricted Sporting subscription.
- 1.2 Members of between 30 and less than 40 years continuous membership shall be entitled to a 30% discount on the annual Full Sporting or Restricted Sporting subscription.
- 1.3 Members of between 40 and less than 50 years continuous membership shall be entitled to a 40% discount on the annual Full Sporting or Restricted Sporting subscription.
- 1.4 Members of 50 or more years continuous membership shall be entitled to a 100% discount on the annual Full Sporting or Restricted Sporting subscription.
- 1.5 Members can apply to the Committee to take *leave of absence* from the Club without payment of the annual subscription, fees or levies for multiple Club years or a single full Club year or part of a Club year. The Committee, at its discretion, may grant this *leave of absence*. If granted, the member, for the period of his approved *leave of absence*, will not be entitled to use the Club facilities, not have a voting right and not be credited with the *leave of absence* period as part of his Club membership record.
- 1.6 Members can apply to the Committee to reduce or waive the annual subscription, fees or levies payable for any membership year where suffering from significant illness or hardship (including personal difficulties making it difficult to attend the Club's facilities). The Committee, at its discretion, may reduce or waive the annual subscription, fees or levies in this manner but it is only effective for the then current Club year. Also, the Committee may offer this reduction or waiving of annual subscription, fees or levies to a member facing significant illness or hardship. Members who receive this benefit in any Club year will be able to receive it again in subsequent years. Any such member granted a waived or reduced annual subscription, fees or levies is entitled to the benefits of the relevant class of membership but will not have a voting right in that Club year. Members with severe health or physical issues will be encouraged to occasionally attend the Club and use its facilities. Members who have their fees waived in this manner will be recorded in the Club's membership register as continuing their relevant class of membership.

## 2. GREEN FEES

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- 2.1 Green fees shall be \$10 per occasion that a Restricted Sporting Member uses the tennis or squash facilities. A green fee is payable where a Guest uses the tennis, squash or bowls facilities. All guests will sign the Visitors Book prior to playing on club sporting facilities. The committee reserves the right to alter the amount of green fees from time to time.

- 2.2 Green fees shall not be paid in the following circumstances:
- (1) Visitors from other clubs shall not be required to pay green fees if engaged in official club sporting events
  - (2) Intending members upon acceptance of their proposal for Full Sporting Membership nomination.
- 2.3 It is the responsibility of the member to ensure that guests are signed in and that the correct green fees are paid to the duty steward.
- 2.4 Restricted Sporting Members shall not be entitled to enter official Club tournaments or championships involving tennis or squash. However, Sporting convenors have the discretion on occasions to include Restricted Sporting Members if a need arises to complete an official tournament draw. Green fees will apply.

### **3. USE OF FACILITIES**

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#### **3.1 Tennis**

- 3.1.1 Five courts are provided for evening play until 10.00pm. The courts are not available for use before 8.00am.
- 3.1.2 Day and evening club tournaments are scheduled throughout the year. Casual tennis is arranged on regular occasions each week throughout the year as advised by the convenor.
- 3.1.3 Full Sporting Members wishing to play at times of organised casual tennis should record their names once they are changed and ready to play on the tennis black board located beside the Beach Road courts. This determines the order of play.
- 3.1.4 Doubles play takes precedence over singles play unless the court is being used for a scheduled club singles tournament or has been booked for casual tennis. Play on a booked court will revert to doubles at the end of the current set.
- 3.1.5 Artificial grass courts are required to be swept prior to use and to be swept at the end of the day's play for redistribution of sand. Collected matter must be deposited off the artificial grass area.
- 3.1.6 Visitors, unless nominated for Full Sporting membership, should not be invited to play during official organised tournament times.
- 3.1.7 The supply of tennis balls is a cost to the player. New balls can be purchased from the duty Steward at the price set by Club management. Old balls, if available in the container beside the courts, are available for member use.
- 3.1.8 Smoking is not permitted on the artificial grass areas on or around the courts.

## **3.2 Squash**

- 3.2.1 Club Circuit Pennant Squash, Club Championships and Club Squash Events have priority over the use of the squash court. No bookings will be permitted between 6pm and 10pm when home pennant matches are scheduled.
- 3.2.2 When not in use for competition as set out in 3.2.1, the squash court may be booked by Full Sporting Members during the Club opening hours from Monday to Sunday. Squash can be played outside Club opening hours by making prior arrangements with the Club Management. The following conditions apply for Full Sporting members playing squash:
- 3.2.2.1 Bookings are to be made in 30-minute intervals (up to one hour per player booking) and may not be made more than seven days in advance;
  - 3.2.2.2 Players/teams can only have ONE active booking within the seven-day advance period during peak booking squash times of: Monday to Wednesday 4pm to 10pm; Thursday and Friday 3pm to 10pm; and Saturday 9am and 11am;
  - 3.2.2.3 Bookings must include the two surnames of the players listed on the booking including any guest name or coach name if applicable;
  - 3.2.2.4 Team training events can be up to two hours and bookings must be made only by the captain of the squash team; and
  - 3.2.2.5 Bookings must be made on *Teamup* app remotely over mobile network or via web browser. Please contact the squash convenor for the password//invitation link.
- 3.2.3 For restricted sporting members, the following hours may be available, subject to the approval of Club Management (with the Club Management to enter the booking on *Teamup*) and payment of the green fees in accordance with 2.1:
- 3.2.3.1 Monday to Wednesday 7am to 4pm;
  - 3.2.3.2 Thursday and Friday 7am to 3pm;
  - 3.2.3.3 Saturday 7am to 9am and 11 am to 2pm;
  - 3.2.3.4 Sunday 7am to 6pm; and
  - 3.2.3.5 Additional timeslots available from time to time upon request to Club Management.

## **3.2 Bowls**

- 3.3.1 Two rinks, one of which is floodlit for night bowls, are available for play.
- 3.3.2 Casual bowling is arranged on regular occasions each week throughout the year as advised by the convenor.
- 3.3.3 A blackboard is located on the verandah adjacent to the bowling rinks so that members may indicate their intention to play. Reservations must be made in person on the day.
- 3.3.4 Novice bowlers are invited to try their hand and to receive tuition on the skills and etiquette of the game by prior arrangement with the Convenor.

### **3.4 Billiards and Snooker**

- 3.4.1 Evening inter and intra club events are scheduled throughout the year by the convenor.
- 3.4.2 Members are required to observe the following:
- (1) Glasses to be placed on shelves provided and not on tables
  - (2) No tossing of coins over tables
- 3.4.3 If the bar has closed and no staff are present the last member to leave the snooker room must ensure that the tables are covered, all lights are turned off and all external doors throughout the Club are locked before leaving the club.
- 3.4.4 Novice billiards and snooker players are invited to try their hand and to receive tuition on the skills and etiquette of the game by prior arrangement with the Convenor.
- 3.4.5 The snooker room is for members only. Guests must be accompanied by a member at all times.

## **4 USE OF SPORTING FACILITIES BY CHILDREN OF MEMBERS**

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### **4.1 Tennis and Squash**

- 4.1.1 The 8 to 18-year-old child of a Full Sporting Member may use a tennis or squash court, if not required by Full Sporting Members, in company with their father and subject to the direction of Club Management. Green fees shall not be payable. The child shall be permitted to enter the club premises for the purposes of changing/showering.

## **5 USE OF FACILITIES BY VISITORS**

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- 5.1.1 The Committee reserves the right to restrict the use of Club facilities by visitors on Sundays from time to time. Adequate notice of these occasions will be given by display on the notice board.
- 5.1.2 Each member may invite his wife or lady friend to the Club to use the sporting and bar facilities on Sunday afternoons from 1.30 pm until the bar closing time. Green fees will not apply. For use of the squash court, the member is to book the facility through the Club Manager (with the Club Manager to enter the booking on *Teamup*).
- 5.1.3 Any member, by prior arrangement with Club management, may introduce a guest or group of family and friends to use the Rear Tennis Courts, Houston Pavilion, and BBQ facilities on a Sunday afternoon from 1.30 pm.
- 5.1.3.1 Any drinks consumed during their time on Club premises must be pre-purchased from the Club. Pre-ordered drinks will be placed in the fridge in the Houston Pavilion.
  - 5.1.3.2 The introducing member is responsible for the supervision and good conduct of their guests, for the payment of all drink monies and green fees and for clean-up of all facilities after their use by his guests. Green fees shall be payable for all adults.

- 5.1.4 The partner or children over 18 years of any member may use the rear tennis courts if not required by Full Sporting Members on any weekday from 8.00am to 4.00pm after signing arrangements have been completed with the Club manager or by the member. Green fees will apply.
- 5.1.5 The partner or children over 18 years of any member may use the squash court if not required by Full Sporting Members on Monday to Wednesday from 7am to 4pm and Thursday and Friday 7am to 3pm after approval of the Club Manager (with the Club Manager to enter the booking on *Teamup*) and completion of signing arrangements. Green fees will apply.
- 5.1.6 Any member, by arrangement with Club management, may introduce a group of persons to use the sporting facilities of the Club with the payment of appropriate green fees or other agreed payment. Children are not permitted to use the Billiards and Snooker Room. For use of the squash court, times are limited to those in 3.2.3 and the Club Manager is required to enter the booking on *Teamup*.

## **6 DRESS CODE**

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### **6.1 Bar Dress**

- 6.1.1 Members may use the Member's Bar facilities while wearing approved tennis, squash or bowls clothing for a round of drinks during or after completion of their sporting activity. Consideration for fellow members also using the bar and for any guests arriving for functions is required by use of the shower, wash or changing facilities that are available.

### **6.2 Club House Dress**

- 6.2.1 Members and their guests may adopt a relaxed and smart dress code in the bar or in the dining room, however the following rules apply:

**For Men:** Except for approved clothing allowed in the Member's Bar under by-law 6.1.1, a collared shirt is required. No T-shirts, singlets, bathers, tracksuits or no ripped, torn, frayed, dirty or offensive clothing. No bare feet, thongs, scuffs or dirty footwear.

**For Women:** Neat casual clothing and footwear.

- 6.2.2 Members or their male guests who do not have a collared shirt may purchase a Club Polo Shirt from Club Management.

### **6.3 Tennis Dress**

- 6.3.1 All players and their guests are required to wear clothing specifically manufactured as tennis attire or track-suits on courts at all times. Other types of sporting attire or casual clothing (i.e. football jerseys, football shorts, walk shorts, T-shirts, cargo pants or running shorts) are not permitted.
- 6.3.2 Sporting attire which includes large text or graphics is not allowed. Discrete tennis branding and logos are allowed.
- 6.3.3 All players are required to wear shoes which are designed specifically for tennis or other racquet sports i.e. they have smooth (typically herringbone pattern) soles. Cross trainers and running shoes are not permitted on the synthetic grass surface.

## **6.4 Squash Dress**

- 6.4.1 All players and their guests are required to wear clothing specifically manufactured as squash attire or track-suits on the squash court at all times. Other types of sporting attire or casual clothing (i.e. football jerseys, football shorts, walk shorts, T-shirts, cargo pants or running shorts) are not permitted.
- 6.4.2 Approved squash shoes must be worn at all times.

## **6.5 Bowls Dress**

- 6.5.1 Saturday and club competition days: Creams or Whites. Shorts of reasonable length together with white socks are permissible.
- 6.5.2 Other Days: Casual Dress. Shorts are permitted.
- 6.5.3 Approved shoes without heels must be worn at all times.

## **7 CONVENORS**

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- 7.1 The committee reserves the right to appoint a new convenor for each sporting activity from time to time.
- 7.2 The committee may withdraw a convenorship at any time.

## **8 PRIVACY AND USE OF MEMBERSHIP INFORMATION**

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- 8.1 Personal information provided by members will be held securely in electronic or hardcopy records. Access to it will be restricted only to those authorised by the Committee. The information will be used only for provision of club services to members.
- 8.2 Communication with members in electronic or hardcopy format, other than within club workgroups of up to ten members, will not disclose the personal contact details of other members.
- 8.3 Communication with members using club databases will only be for club business including to inform members on voting matters and will only be done with the authority of the committee.

## **9 SMOKING**

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- 9.1 Smoking is prohibited in the clubhouse and on external artificial grassed areas. Members are permitted to smoke on the verandah adjacent to the bar.